



Instructions Public Laundries

CITY OF CLEVELAND
DEPARTMENT OF FINANCE
Division of Assessments and Licenses
601 Lakeside Avenue, Room 122
Cleveland, Ohio 44114

Phone: 216.664.2260

Hours of Operation
8am to 4 pm Weekdays

DALLicenses@clevelandohio.gov

When do you need a Public Laundry License

Any individual or entity wishing to own or operate a building, structure, place, premises or establishment which is used for the purpose of laundering wearing apparel, table linen or bed linen, curtains, rugs, towels or any or all such articles for the general public or for business establishments for pay.

This is an annual permit. It expires on June 30 of every year.

City of Cleveland Codified Ordinance Chapter §223, Public Laundries.

City of Cleveland employees may not provide legal advice to the public. The information provided is for informational purposes only and is not legal advice. For questions regarding the application of a city ordinance or regulation, you should consult an attorney regarding your specific situation.

How to obtain and/or submit a Public Laundry License application

In Person: Cleveland City Hall, Division of Assessments and Licenses, 601 Lakeside Avenue, Room 122, Cleveland, OH 44114. Applications are accepted Monday-Friday, 8:00 am – 4:00 pm

By Mail: Cleveland City Hall, Division of Assessments and Licenses, 601 Lakeside Avenue, Room 122, Cleveland, OH 44114.

What to bring or submit to the Division of Assessments and Licenses

Completed and signed application. The application must have an inspector's signature of approval. If application does not have the inspector's signature, the application will be returned to the Cleveland Department of Public Health for further review. Approval of the facility must be given prior to issuance of license.

The annual fee for a public laundry is fifty dollars (\$50.00). Payable by cash, check, or credit card. Make checks payable to the City of Cleveland.



Public Laundry License Application

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Licensing Year [blank] Fee \$50.00 [checkbox] NEW [checkbox] RENEWAL

APPLICANT INFORMATION

Name Address Telephone Email Date of Birth Federal ID or Social Security Number

CORPORATION / BUSINESS INFORMATION / DBA

Name Address Telephone Email

I HEREBY AGREE TO OPERATE THE ABOVE SAID PUBLIC LAUNDRY IN CONFORMITY WITH ALL LAWS GOVERNING PUBLIC LAUNDRY NOW IN EFFECT OR HEREINAFTER ENACTED.

Signature of Applicant Date

Office Use Only

Accela Number Approval Signature Date Commissioner of Environment Wallace L. Chambers Jr., Ph.D., MAS, MHA, REHS Ward Census Tract

RETURN TO ASSESSMENTS & LICENSES